

Even Numbered Years

GENERAL PRIMARY ELECTION:

(3rd Tuesday in March)

Nomination for

- Federal Offices
- State Offices
- County Offices
- Sanitary Districts

Election for

- Precinct Committeemen
- City of Lake Forest Offices

GENERAL ELECTION:

(1st Tuesday after the 1st Monday in November)

Election for

- Federal Offices
- State Offices
- County Offices
- Sanitary Districts

Odd Numbered Years

CONSOLIDATED PRIMARY ELECTION:

(Last Tuesday in February)

Nomination for

- Municipal Offices (partisan only)
- Township Offices (partisan only)

CONSOLIDATED ELECTION:

(First Tuesday in April)

Election for

- Municipal Offices
- Township Offices
- Park District Offices
- Library District Offices
- School Board Members
- Community College Trustees
- Regional Board of School Trustees

**Election Day polls are open
from 6:00 a.m. to 7:00 p.m.**

****\$10 additional for completing and passing on-line training
Nursing home judges must also serve Election Day

Nursing Home voting before Election Day** \$50

Judge Serving out of Township \$25

Laptop Judge (if assigned) \$20

Ballot Box Judge (if assigned) \$40

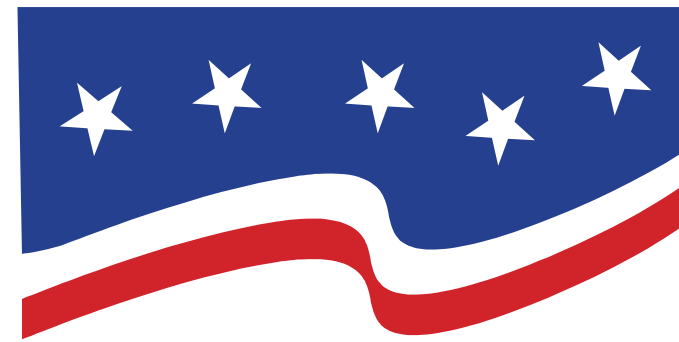
Optional Online Review Training* \$10

Introductory or Advanced Training every other year \$140

Base Pay (no training) \$80

Pay Rate Schedule for Lake County Election Judges

Rev 03/2010



Election Judge Program

WILLARD R. HELANDER
Lake County Clerk

ElectionJudge.info

18 North County Street
Room 101

Waukegan, Illinois 60085

(847) 377-2408

TTY: (847) 377-2022

Elections@lakecountyil.gov

*You are always welcome in
the County Clerk's office.*

Election Judge Duties

In the voting site, election judges are responsible for the proper and lawful conduct of the election. Election judges are commissioned as officers of the Circuit Court and must take an oath to uphold the constitutions of the United States and the State of Illinois in the performance of their duties. Election judges ensure that every person qualified to vote is permitted to vote, and that every person permitted to vote is qualified to vote.

Who Can Serve as an Election Judge?

Election Code (10 ILCS 5/13-4) requires judges to:

- Be a citizen of the United States and entitled to vote at the next election.
- Be of good repute and character.
- Be able to speak, read and write the English language.
- Be skilled in the four fundamental rules of arithmetic.
- Be of good understanding and capable in performing his/her duties.
- Not be a candidate for any office at the election and not be a precinct committeeman.

Election Judge Selection

In the spring of even-numbered years, the County Board approves election judges from certified lists furnished by the Lake County Central Committee Chairman for each party. All judges are designated as either Regular or Alternate. The lists are submitted to the Circuit Court for comment. If no objections are filed, election judges are commissioned as Officers of the Court for two years. The County Clerk's office mails each election judge an Election Judge Commission certificate.

Are Election Judges Paid?

Untrained judges earn \$80.00 for each election served. Additional pay can be earned when certified and assigned extra responsibilities before and on Election Day. (See Pay Rate Schedule on back of pamphlet.)

Training for Judges

There are no fees for classes. They are offered at several convenient locations throughout the county.

- **Introductory Training** is valid for a two-year period. It provides an overview of the legal and procedural requirements, as well as hands-on experience processing a voter. Class registration is required. Call (847) 377-2408.
- **Advanced Training** is for judges who have completed the Introductory Training. Illinois requires attending training every two (2) years to maintain trained status.
- **Optional Online Training** is offered to **trained** judges for review of election procedures from a home or library computer with Internet access.
- **Laptop Judge Training** certifies judges in the setup and operation of ADA equipment, using a laptop computer to assist voters requiring an affidavit, and processing provisional voters. Completion of Introductory Training required.
- **Ballot Box Judge Training** is to certify judges on voting site set up and operating the ballot counter for the voting site. Registration is required.

How Will I Know if I am to Serve?

All Regular judges who indicate availability for an election within the availability deadline, receive a scheduling notice from the Lake County Clerk's Elections Department. This mailing lists the name and address of the voting site where they are to serve. When Regular judges are not available to serve, Alternate judges who are available are scheduled to serve.

What About Party Affiliation?

Election judges at each voting site represent the two major political parties. When signing up to serve as an election judge, a party preference must be indicated.

To Serve as An Election Judge in Lake County, complete the form and mail to:

Lake County Clerk's Office
Elections Department
18 N. County St., Rm. 101
Waukegan, IL 60085
ElectionJudge.info

Any Questions?
Call (847) 377-2408

PLEASE PRINT

Name: _____ Date of Birth: _____

Street Address: _____

City and Zip Code: _____

Home Phone: _____ Work Phone: _____

Social Security Number: _____ Party Affiliation: _____
(Democrat/Republican)

E-mail: _____

Signature: _____

